

Qualified Manufacturer Training

How to View IRS Determination via DOE Energy Credits Online 30D Portal
October 2024

Opening Remarks

We are conducting two trainings: one today and one was previously held on Tuesday, October 1, 2024. The material presented is identical and we will be recording today's presentation, which will be posted on the 30D website.

If you have questions during the presentation, please contact 30DTechnicalSupport@hq.doe.gov. At the end of this presentation, we will try to answer portal-related questions received via email during the presentation.

Please note, the focus of today's training is on the ECO 30D Portal. If you have policy-related questions, please contact 30DSupport@hq.doe.gov as they will not be addressed during today's training.

Training Overview

- 30D Portal Overview
- 30D Compliance Report Review Process Roadmap
- 30D Portal- How to Review IRS Determination
- 30D Portal- How to Request Administrative Review
- Training Recap
- Resources & Support
- 30D Portal-Related Q&A



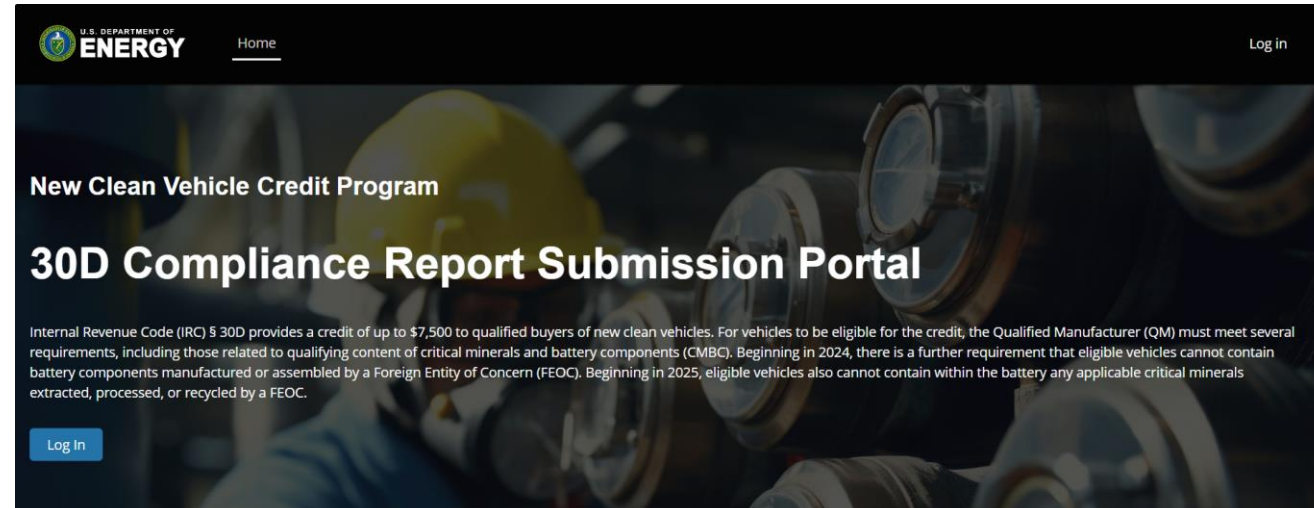
30D Portal Overview

The Department of Energy's Office of Manufacturing and Energy Supply Chains (MESC) collaborated with the Internal Revenue Service (IRS) to develop a Compliance Report Submission Portal. The program is debuting the portal to allow IRS determinations to be viewable by Qualified Manufacturers by October 31, 2024, with additional functionality updates to be added in the future. We're hosting two training sessions to assist you with using the portal.

You can find the portal URL, login instructions, and frequently asked questions on [30D New Clean Vehicle Credit | Department of Energy](#).

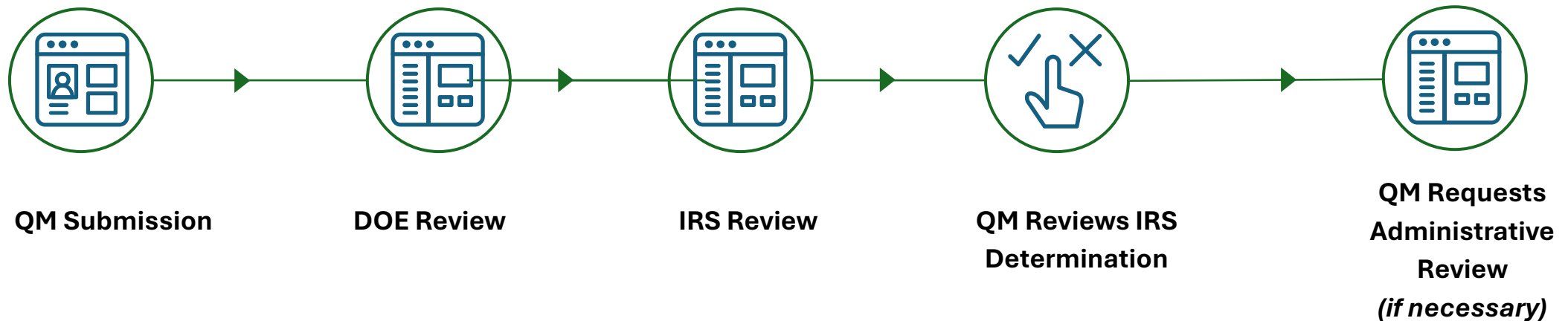
Go-Live Features:

- Review compliance report details
- Download file attachments
- Receive automated notifications



30D Compliance Report Review Process

The illustration below displays an overview of the Compliance Report review process for the 30D New Clean Vehicle Credit Program



30D Portal: In Review Status

Upon your first log-in to the 30D Portal, you will see your Compliance Report in the “In Review” status. The figure below displays the status of an “In Review” Compliance Report

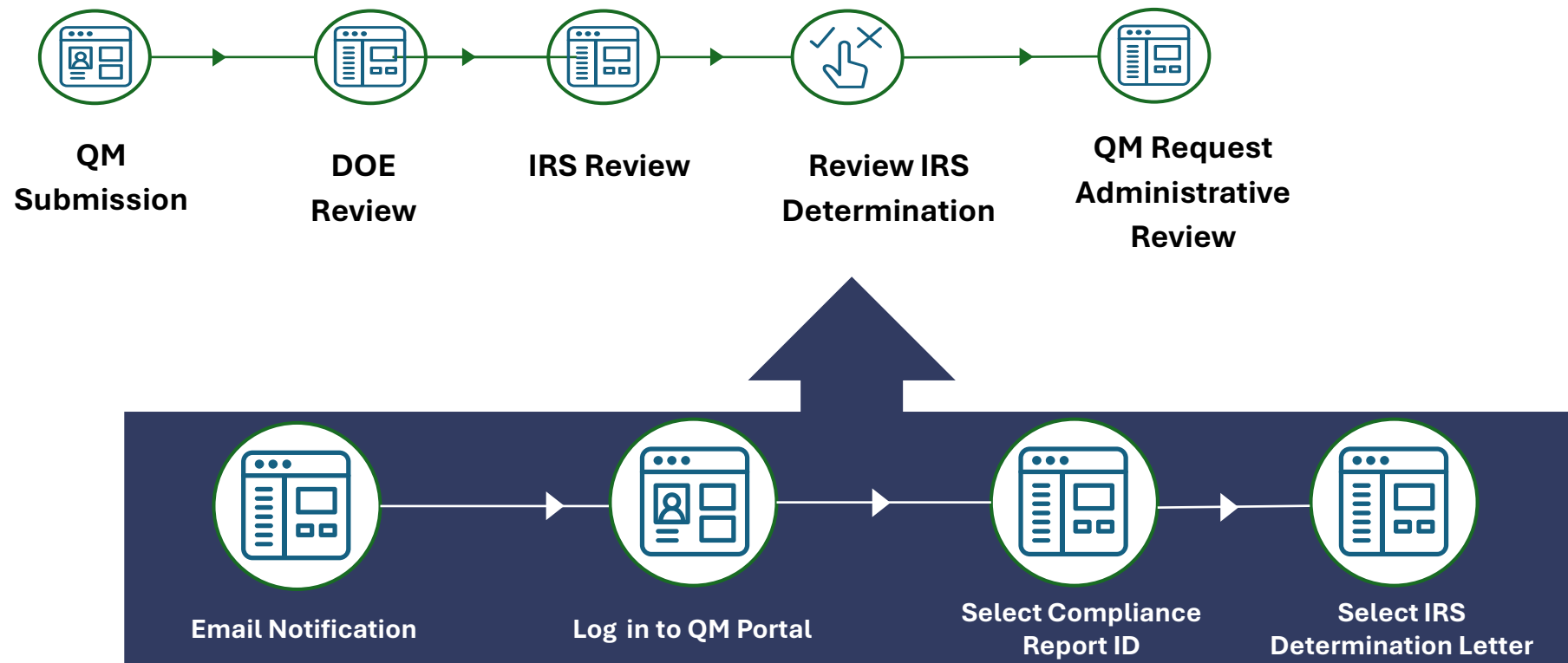
Compliance Report
500OC000002q8OPYAY



30D Portal- How to Review an IRS Determination

30D Roadmap: Review IRS Determination

The figure below displays the additional steps required to review an IRS Determination.



30D Portal: Receiving Email Notification

The figure below displays the Email Notification you will receive from 30d-noreply@hq.doe.gov when you have a new notification regarding your Compliance Report

You have a new notification regarding your compliance report for the 30D New Clean Vehicle Credit Program. Please sign into your account on the online portal as soon as possible to view this notification.

eco.energy.gov/30D

Thank you,

30D New Clean Vehicle Credit Program Team

Please do not reply to this email. If you have questions, please refer to the [DOE 30D New Clean Vehicle Credit Program](#) website for additional information or contact the Help Desk at 30DSupport@hq.doe.gov.

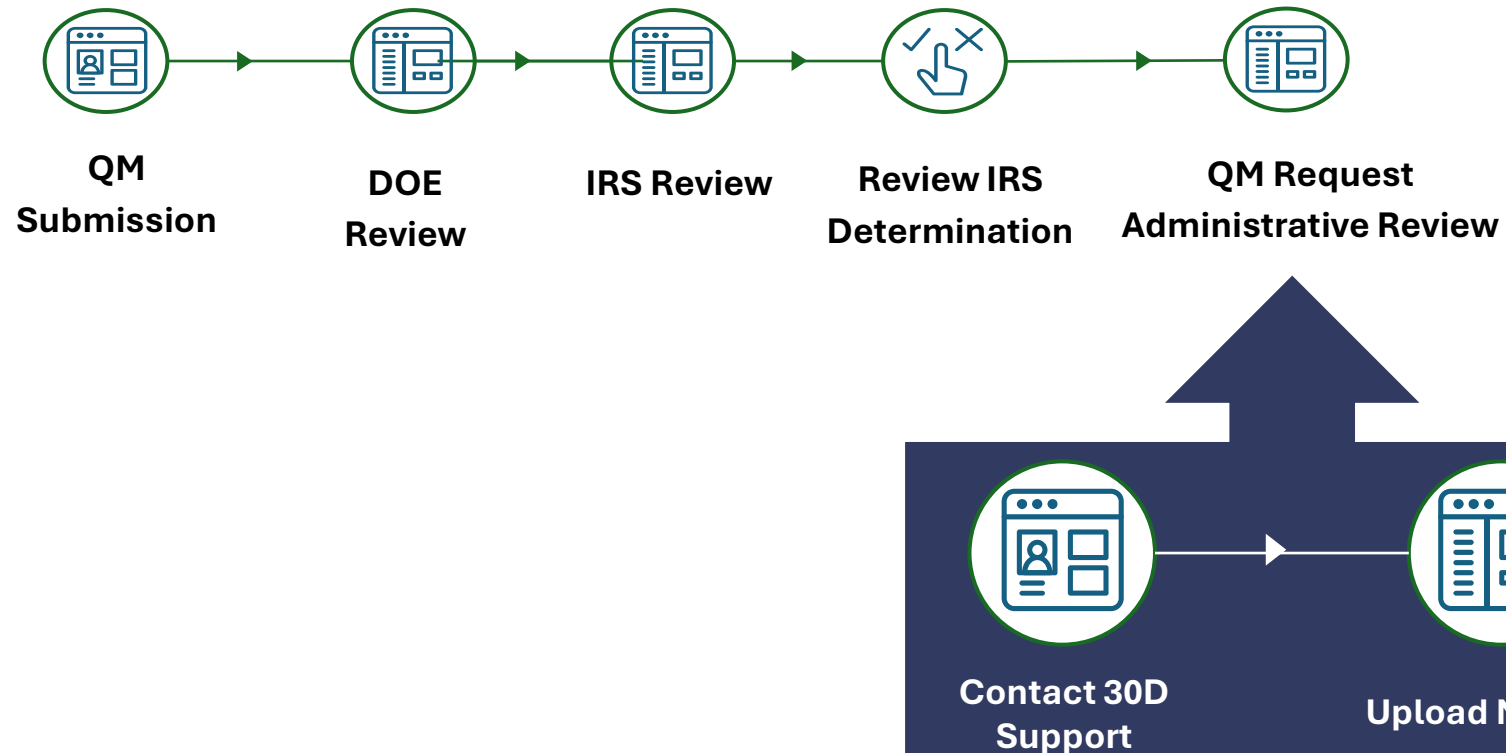
If you believe you were sent this email in error, please contact the 30D Help Desk at 30DSupport@hq.doe.gov.

30D Portal- How to Request Administrative Review

30D Roadmap: Request Administrative Review

The figure below displays the additional steps to request an Administrative Review, if desired

For more information about administrative review and required timelines, please see [RP-2024-26 \(irs.gov\)](https://www.irs.gov/irb/2024-26)



30D Portal: Request Administrative Review

The figure below displays the additional steps to request an Administrative Review, if desired.

The image shows an email template for requesting an administrative review. It includes a header with 'To' and 'Subject' fields, a salutation, a body paragraph, a list of details to include, and a closing. Callouts A, B, and C point to specific fields: A points to the 'To' field, B points to the 'Subject' field, and C points to the 'Reason for Admin Review' field.

To: 30Dsupport@hq.doe.gov ← **A**

Subject: Request for Admin Review [Compliance Report ID] ← **B**

Dear [30D Support],

I am writing to request an administrative review of a compliance [report](#) and the decision received.

Please find the details below for your reference:

1. **Compliance Report ID:** [Insert the Compliance Report ID]
2. **Date of Compliance Report:** [Insert the date of the compliance report]
3. **Decision Received:** [Insert the decision received from the report]
4. **Reason for Admin Review:** [Explain briefly why you are requesting the review (e.g., clarification on the decision, discrepancy noticed, etc.)) ← **C**

We appreciate your attention to this matter and look forward to your response.

Best regards,
[Your Full Name]
[Your Position/Title]
[Your Department/Organization]
[Contact Information]

DO NOT attach
updated files to the
email.

Training Recap

You should now have a better understanding of the following:

- 30D Portal Overview
- 30D Compliance Report Review Process
- Step-by-step instructions to Review IRS Determination
- Step-by-step instructions to Request Administrative Review



Resources & Support



U.S. DEPARTMENT OF
ENERGY



MESC
OFFICE OF MANUFACTURING AND ENERGY SUPPLY CHAINS

Resources & Support

Additional help resources available for support

For an overview of 30D New Clean Vehicle Credit and Compliance Report/Data Sheet templates, visit: <https://www.energy.gov/mesc/30d-new-clean-vehicle-credit>

For an overview of IRS requirements and credit details, visit: <https://www.irs.gov/clean-vehicle-tax-credits>

Training materials and other helpful resources will be stored on the 30D New Clean Vehicle Credit website:

- Training Presentations
- Training Recordings

For technical support or questions, contact 30DTechnicalSupport@hq.doe.gov

For policy-related questions, contact 30DSupport@hq.doe.gov

30D Portal- Related Q&A



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